SAUGERTIES CENTRAL SCHOOL DISTRICT
Saugerties, New York 12477

BOARD OF EDUCATION AGENDA
Special Meeting
ADDENDUM

Tuesday, March 19, 2019 7:00 PM High School Media Center

(A) OPENING OF MEETING; DESIGNATION OF EMERGENCY EXITS; ROLL CALL

(B) PLEDGE OF ALLEGIANCE

(C) READING OF NOTICE OF SPECIAL MEETING

This meeting is called for the purpose of discussing the 2019-2020 budget, holding an informal budget hearing, approving the legal notice, Riccardi Roof budget and Science Lab Initiative II.

(D) PUBLIC RECOGNITION (20 minutes)

(E) COMMUNICATIONS TO THE BOARD

* 1. 2019-2020 Budget Update

(F) BOARD ACTION/DISCUSSION ITEMS

1. Superintendent – Resolution

BE IT RESOLVED that the Board of Education hereby appoints Kirk Reinhardt to serve as Superintendent of Schools pursuant to the terms set forth in the Employment Agreement between the Saugerties Central School District and Kirk Reinhardt covering the period of July 1, 2019 through June 30, 2022, a copy of which is on file with the District Clerk, and be it further resolved that the Board authorizes the Board President to execute the contract on the District’s behalf.
* 2. Riccardi Roof Reconstruction Project – Resolution

Resolved: That the Board of Education approves the Riccardi Roof Reconstruction Project budget as indicated in the attached worksheet.

* 3. Legal Notice - Resolution

Resolved: That the Board of Education approves the Legal Notice relative to the Annual Public Hearing Date, Election Districts, Absentee Ballot Procedures, Polling Places, etc. for the May 21, 2019 Annual School District Election.

* 4. Science Lab Initiative II – Resolution

WHEREAS the Saugerties Central School District is situated within Ulster County or the 103rd assembly district of the State of New York;

AND WHEREAS the Saugerties Central School District has agreed to participate in the Science Lab Initiative II, which aims to encourage scientific curiosity and creativity, build student interest in science, and promote science education in the 103rd Legislative Assembly District and Ulster County through the creation of state-of-the-art science labs;

AND WHEREAS the Science Lab Initiative II will allow school districts to secure equipment toward the creation of such a science lab;

AND WHEREAS The Benjamin Center at SUNY New Paltz will coordinate this effort and be the liaison to all school districts;

AND WHEREAS The Benjamin Center at SUNY New Paltz is responsible for purchasing all equipment related to the Science Lab Initiative II and thus SUNY New Paltz maintains ownership over said equipment;

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Saugerties Central School District understands this arrangement and agrees to participate in the Science Lab Initiative II.

5. May Election – Discussion
(G) PROPOSED EXECUTIVE SESSION

Resolved: That the Board hereby recesses into Executive Session for the purpose of discussing matters possibly leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

(H) ADJOURNMENT
EMPLOYMENT AGREEMENT
BETWEEN
SAUGERTIES CENTRAL SCHOOL DISTRICT
AND
KIRK REINHARDT

AGREEMENT made this __ day of __________, 2019, between the BOARD OF EDUCATION OF THE SAUGERTIES CENTRAL SCHOOL DISTRICT, a municipal corporation of the State of New York with its principal office at 310 Washington Avenue Ext., Saugerties, New York (hereinafter called the “District”) and Mr. Kirk Reinhardt, (hereinafter called the “Superintendent” or “Mr. Reinhardt”).

W I T N E S S E T H :

That it is hereby agreed as follows:

1. The District hereby employs Kirk Reinhardt as Superintendent of Schools of the District, to perform the duties of that position as prescribed by and subject to the laws of the State of New York, together with such other duties as the District may require of the Superintendent from time to time, for a period of three (3) years, commencing on July 1, 2019, through the close of business on June 30, 2022.

2. The Superintendent shall be the Chief Executive Officer of the District and shall perform all of the duties and accept all of the responsibilities usually required of a Superintendent in this District or similar districts pursuant to the provisions of the laws of the State of New York. The Superintendent also agrees to perform all the services and duties imposed by the rules and regulations of the District’s Board of Education (“Board”) and such other services and duties usually performed by a Superintendent in said District or a similar district as shall, from time to time, be delegated to the Superintendent by the Board, and to meet all reasonable and proper requirements of the Board. Without limiting the foregoing, the Superintendent shall be responsible
for effectuating the policies of the Board and shall be accountable in connection therewith to the Board and shall act as follows:

(a) The Superintendent shall:

(i) Administer and supervise the District within the framework of the policies of the Board;

(ii) Work cooperatively with the Board, and establish annual goals and objectives for the District;

(iii) Be responsible for managing District activities so as to maintain and improve the quality of the District through continuous school improvement initiatives.

(b) Make recommendations on curriculum planning, or revision of curriculum to the end that policies and procedures of the Board may be implemented.

(c) Keep the Board advised of all matters concerning the administration of the District with particular emphasis on matters relating to discipline, personnel relations, finances, and academic performance, and progress towards achieving the Board’s annual goals.

(d) Make recommendations to the Board as to organization and/or reorganization of the administration of instructional programs, business affairs, and administrative staff of the District which seems to best meet the needs of the District.

(e) Be responsible for recruiting both teaching and non-teaching personnel for vacancies and conduct interviews and make investigations of applicants for such positions.

(f) Recommend to the Board professional candidates to be recommended for appointment, tenure, and dismissal.
(g) Prepare the notice of an agenda for all meetings of the Board and the committees thereof, together with information, comments, and recommendations when requested by the Board, or committees thereof, and/or when deemed appropriate in the judgment of the Superintendent.

(h) The Superintendent shall be notified of and shall have the right to attend all meetings of the Board, including executive sessions of the Board, except that the Board may exclude the Superintendent from any portion of a meeting during which they are discussing his performance or salary. The Board will, individually and collectively, bring issues or complaints to the Superintendent for study and recommendation.

(i) Carry out the duties set forth in Section 1711 of New York State Education Law, as amended or superseded.

(j) The Superintendent shall have the authority to initiate and approve transfers of supervisory, administrative, instructional and non-instructional personnel from one school building to another or from one grade or a course of study to another grade in such course of study, and the authority to initiate and approve transfers of District staff from one job assignment or place of employment to another, subject to the limitations, if any, in applicable collective bargaining agreements.

(k) The Superintendent will, in general, perform extra duties appropriate to the position of Superintendent as the Board may legally authorize or direct.

The Board may prescribe additional duties, responsibilities, rights and authorities for the Superintendent provided that the Board shall not:

(i) assign duties or responsibilities to the Superintendent which are inconsistent with those normally associated with the position of the Superintendent;
(ii) assign duties or responsibilities to the Superintendent without, at the same time, granting to the Superintendent the additional rights and authorities which are reasonably necessary to carry out those duties and responsibilities.

(l) The Superintendent shall ensure full cooperation with any distinguished educator appointed by the Commissioner of Education pursuant to Section 211-c of the Education Law.

3. (a) For the 2019-2020 school year, the Superintendent’s annual base salary shall be One Hundred Eighty Thousand Dollars ($180,000) and is to be paid in equal installments in accordance with the method used to pay other District administrative employees. The Superintendent’s annual base salary shall be increased by 1.5%, effective July 1, 2020, and by 2%, effective July 1, 2021.

(b) The Superintendent shall be entitled to participate in the tax sheltered annuity program provided by the District. The District shall make an Employer contribution of $325 monthly to the Superintendent’s 403(b) fund provided such contribution is allowed under IRS regulations. The Superintendent may elect to make additional contributions.

(c) The District shall pay 88% of the cost of the premiums for health and dental insurance for whichever of the individual, two person (if available), or family plans the Superintendent is eligible. The health and dental plans are those offered by the District to other District employees. If the Superintendent is otherwise health insured, he may opt out of the District health insurance program and receive a buyout payment of $1,500 annually. Such payment shall be made in two installments: one on or before November 1 and one on or before April 1. Re-entry into the District insurance plans shall be allowed at any time subject to the posted insurance plan rules.
(d) The District shall provide retiree health insurance to the Superintendent provided he: (a) completes at least seven (7) years of service with the District; and (b) he retires from the District in accordance with the requirements of the New York Teachers’ Retirement System. The District shall pay 88% of the cost of the premiums for health insurance in retirement for whichever of the individual, two person (if available), or family plan the Superintendent is eligible.

(e) In addition, the District will:

(i) Reimburse the Superintendent for mileage for use of his personal automobile for business use pursuant to the IRS rate, except commuting to and from work, provided he submits an itemized log of such travel.

(ii) Pay the Superintendent’s annual professional dues for membership in up to three (3) professional organizations of his choosing.

(iii) Provide the Superintendent with paid time off for all holidays listed in the school calendar. The Superintendent is expected to work during school recess periods, unless he elects to utilize vacation time. In the event school is cancelled as a result of snow, the Superintendent shall be entitled to work from home.

(iv) Within budgetary appropriations, the Superintendent is authorized to incur reasonable expenses in the discharge of his duties, including but not limited to expenses for travel, meals and lodging, attendance at professional conferences previously approved by the Board, and meetings and similar items related to his employment, which occur outside of the District’s boundaries. The Board will pay or reimburse the Superintendent for all such reasonable and customary expenses, upon presentation, within the budget year, of an itemized account of such expenditures.
4. The Superintendent shall be entitled to twenty (20) days of vacation per contract year, which will be awarded on July 1 of each year. Vacation days shall be taken during the contract year in which such days are credited, except that any vacation days not used, up to a maximum of ten (10) days per fiscal year, may be sold back by the Superintendent each fiscal year at his then per diem rate of pay. Unused vacation days shall be cumulative from year to year up to a maximum of forty (40) days. Upon the Superintendent’s retirement from the District in accordance with the requirements of the New York Teachers’ Retirement System, the Superintendent will be paid for a maximum of forty (40) accumulated vacation days at his per diem rate as of the date of retirement. Should the Superintendent retire from the District during a school year, any vacation days credited on the preceding July 1st shall be prorated for purposes of the Superintendent’s payout.

5. The Superintendent shall be credited with thirty (30) sick leave days upon commencement of his employment with the District. Thereafter, the Superintendent shall be credited with 1.25 sick days per month. Sick leave may be used for illness or injury to the Superintendent or a member of his immediate family. “Immediate family” shall be defined for purposes of this section as spouse and children. Unused sick leave days may be accumulated by the Superintendent from year to year up to a maximum of two hundred twenty (220) days. Upon separation from employment, there shall be no payout for unused accumulated sick days.

6. The Superintendent shall be entitled to five (5) days personal leave per year, without deduction in pay for such days where it is needed to perform personal duties which cannot be performed during regular business hours. Unused personal leave days shall be forfeited. There shall be no payout for unused personal leave days upon separation from employment.
7. Prior to the use of his vacation time, sick leave time, or personal time, the Superintendent shall report the use of such leave time to the Board of Education President and to the District’s Business Official for tracking purposes.

8. The Superintendent shall be entitled to five (5) work days of bereavement leave for the death of a spouse, child, parent, sibling or corresponding in-law, grandchild, or member of the immediate household.

9. It is agreed that the Superintendent will furnish throughout the life of this contract a valid and appropriate New York State Certificate to act in the assigned position. The Superintendent agrees to devote his full time, skill, labor and attention to this employment during the terms of this contract, provided however, that the Superintendent may only undertake outside work for compensation (such as consultation work, speaking engagements, and/or professionally related teaching, writing or lectures) that does not interfere with his normal duties, provided that he first obtains the permission and approval of the Board of Education prior to accepting any such outside employment, which approval shall not be unreasonably withheld. This permission shall only be valid for a one-year period, and must be renewed by the Board on an annual basis if the Superintendent desires to continue the outside work. Additionally, at the reorganizational meeting each year, the Superintendent shall review with the Board all outside work undertaken during the previous school year that he will continue to engage in during the subsequent school year. Under no circumstances shall the Superintendent engage in any outside work utilizing school facilities or while on District premises. The Superintendent shall be entitled to keep any payments or honorariums he receives for such outside work.

10. The Board shall devote at least a portion of one meeting during the month of June in each year of the Superintendent’s employment by the District to an evaluation in Executive
Session of the Superintendent’s performance and working relationship with the Board. The Board shall reduce that evaluation to writing in a form mutually agreed upon by the parties. The evaluation shall be based upon performance criteria as mutually established by the Board and the Superintendent by September 10 of each year which shall be reduced to writing in a form mutually agreed upon by the parties. The Superintendent shall be provided with a copy of the written evaluation, at least seven (7) days prior to the Executive Session of the Board scheduled to discuss such evaluation. The performance evaluation prepared pursuant to this paragraph shall be confidential and shall be kept so by the Board and individual Board members, except as otherwise required by law.

11. Other than as delineated herein, discharge prior to expiration of the above stated term or subsequent extensions thereto shall only be upon a showing of just cause.

(a) Prior to serving the Superintendent with a written statement of charges pursuant to this Article, the Board individually and/or collectively, shall discreetly refer to the Superintendent, in writing, any and all criticisms, complaints, suggestions, communications, or comments regarding the administration of the District or the Superintendent’s performance of duties which may form the basis of formal charges with the understanding that the Superintendent will be afforded the opportunity to address and, if possible, rectify such criticisms, complaints, suggestions, communications or comments.

(b) The Superintendent will be served with a written statement of charges and he shall be offered an opportunity, but shall not be required, to discuss the same with the Board in executive session within seven (7) days of service of the charges.

(c) The Board may, by a majority vote, suspend the Superintendent with pay and benefits pending the hearing set forth below.
(d) The Superintendent has a right to a hearing before an Independent Hearing Officer mutually selected. In the event that the parties are unable to agree on a Hearing Officer within seven (7) days of the service of charges, the matter shall be referred to the American Arbitration Association for the appointment of a Hearing Officer from lists submitted under its Voluntary Labor Arbitration Rules. If a designation cannot be made from that list, the American Arbitration Association shall be empowered to designate a Hearing Officer.

(e) The Superintendent shall be given a fair opportunity to hear witnesses and evidence against him, and to present witnesses and evidence on his behalf.

(f) The Superintendent may be represented at his own expense at such a hearing.

(g) A record of that proceeding shall be maintained.

(h) Formal rules of evidence shall not apply.

(i) The Hearing Officer shall issue written Findings of Fact and Recommendations. The decision of the Hearing Officer shall contain express findings of fact, as well as the Hearing Officer’s recommendation regarding guilt or innocence of each of the charges before him/her, as well as the measure of discipline to be imposed, which shall be forwarded to the Board for final determination.

(j) The Board shall review the decision of the Hearing Officer and shall accept, modify or reject that decision by resolution within ninety (90) days of the date of receipt by the Board of the Hearing Officer’s decision. The decision of the Board shall be based exclusively upon the record of the proceeding.
12. If any adjustments in compensation or benefits are made during the term of this Agreement, they shall be in the form of an amendment hereto. Such amendment shall not be construed as a new contract, nor as extending the termination date of this Agreement.

13. The Superintendent shall provide the Board with a minimum of three (3) months’ notice of his intent to resign and/or retire from his position. Should the Superintendent fail to comply with this minimum notice requirement, he will not be entitled to use any accumulated vacation days from the date he provides the notice until his separation from employment with the District. However, the Board may waive this notice requirement.

14. Should the Superintendent be unable to perform any or all of his duties by reason of illness, accident, or other cause, and should said disability exist for a period in excess of six (6) months, or if said disability is permanent, irreparable, or of such duration or nature, as demonstrated by competent medical evidence, so as to seriously impair the Superintendent in the performance of her duties, the Board may, at its option, and notwithstanding any provision herein to the contrary, terminate this Contract upon sixty (60) days written notice to Superintendent, whereupon the respective duties, rights and obligations hereunder shall terminate, except that the Superintendent's continued rights to disability insurance policies under an existing group disability insurance plan (if any) shall not be affected for the length of that disability, or other compensation due him as explicitly provided in this Agreement.

15. The District shall defend and indemnify the Superintendent to the maximum extent authorized by Section 18 of the New York State Public Officers Law and New York Education Law. If in the good faith opinion of the Superintendent a conflict exists regarding the defense of any claim between the legal position of the Superintendent and the legal position of the District, the Superintendent may engage his own counsel, in which event the District shall indemnify the
Superintendent for costs of legal defense, but only in the event the Superintendent is determined to be or have acted within the scope of his duties. In no event shall the Superintendent be indemnified for the costs of his legal defense to any proceeding commenced against him by the Board of Education.

16. The Superintendent agrees to have a comprehensive medical examination performed by a duly licensed physician of his choice once during each twelve month period of his employment, and to file a statement of the examining physician promptly with the District Clerk certifying his physical competency. Such statement shall be available for review by the Board President and be treated as confidential information by the District. The Board shall reimburse the Superintendent for the cost of such examination only to the extent that his health insurance does not pay for such examination.

17. This Agreement may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by e-mail delivery of a “.pdf” format data file, such signature shall create a valid and binding obligation of the party executing (or on behalf such signature is executed) with the same force and effect as if such “.pdf” signature page were an original thereof.

IN WITNESS WHEREOF, we have executed this Agreement as of the date set forth above.

DATED: ____________ SAUGERTIES CENTRAL SCHOOL DISTRICT

By: ________________________________

President, Board of Education

DATED: ____________

By: ________________________________

Superintendent of Schools

11
Memorandum

To: Larry Mautone
From: Don Gottlieb
Re: Budget: Riccardi Roof Reconstruction

Date: March 11, 2019

Attached is budget information for the Riccardi Roof Reconstruction Project.

As this budget requires Board of Education approval, please place the following resolution on the agenda for the next Board meeting:

RESOLUTION: Riccardi Roof Reconstruction Project

Be It Resolved that the Board of Education approves the Riccardi Roof Reconstruction Project budget as indicated in the attached worksheet.

If you have any questions, please let me know.

DEG/ctw
Attachment
C.M. RICCARDI ROOF RECONSTRUCTION PROJECT:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>H4008 240 00</td>
<td>Contractual</td>
<td>$ 327,371</td>
</tr>
<tr>
<td>H4008 243 00</td>
<td>General Construction</td>
<td>$ 885,704</td>
</tr>
<tr>
<td></td>
<td>Asbestos Removal</td>
<td>$ 97,000</td>
</tr>
<tr>
<td>H4008 245 00</td>
<td>Architect Fee</td>
<td>$ 50,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>$1,360,075</strong></td>
</tr>
<tr>
<td>H4008 5031</td>
<td>Interfund Transfers</td>
<td><strong>$1,360,075</strong></td>
</tr>
</tbody>
</table>
SAUGERTIES CENTRAL SCHOOL DISTRICT
P.O. Call Box A
Saugerties, New York 12477

LEGAL NOTICE OF
ANNUAL PUBLIC HEARING ON THE BUDGET,
ANNUAL MEETING, SCHOOL DISTRICT ELECTION AND VOTE

NOTICE IS HEREBY GIVEN, that the Board of Education of the Saugerties Central School District, Ulster County, New York, will hold the Annual Public Hearing on the Budget at the High School Media Center, Saugerties Junior/Senior High School, Washington Avenue Extension, Saugerties, New York, on Tuesday, May 14, 2019, at 6:30 P.M., for the purpose of presenting the budget document for the 2019-2020 School Year.

NOTICE IS FURTHER GIVEN that the Annual Meeting, School District Election and Vote of the Saugerties Central School District shall be held on Tuesday, May 21, 2019, between the hours of 6:00 A.M. and 9:00 P.M., when the polls at the polling places hereinafter listed will be open for the purpose of voting by voting machine.

   A. To elect three (3) members to the Board of Education, for full three (3) year terms commencing July 1, 2019 and ending June 30, 2022.

   B. To vote upon the appropriation of the necessary funds to meet the estimated expenditures for School District purposes for the 2019-2020 school year (the Budget).

   C. To vote on any other proposition legally proposed.

NOTICE IS FURTHER GIVEN that no person shall be entitled to vote whose name does not appear either on the register of this District or on the appropriate election district register of the Ulster County Board of Elections.

NOTICE IS FURTHER GIVEN that the following classes of persons shall be entitled to vote at the Annual School District Election and Vote, to be held on Tuesday, May 21, 2019, without further registration:

   1. Any person registered with the Ulster County Board of Elections who is qualified to vote at general elections.

   The register will be on file in the office of the District Clerk at the Saugerties School District’s Superintendent’s Office in the Hildebrandt Building (directly behind the high school), Washington Avenue Extension, Saugerties, New York, and will be open for inspection by any qualified voter of the District between the hours of 8:00 A.M. and 4:30 P.M. on May 16, 17, and 20, 2019, the hours of 8:30 A.M. and 12:30 P.M. on May 18, 2019, and at the polling places on the day of the Annual School District Election and Vote, on Tuesday, May 21, 2019.
NOTICE IS FURTHER GIVEN that the polling places for the Annual School District Election and Vote on Tuesday, May 21, 2019, shall be as follows:

DISTRICT A - GRANT D. MORSE ELEMENTARY SCHOOL
This district will encompass General Municipal Election Districts 6, 9, 15 and 16, and contains that geographical area South of the Greene County line, West of the New York State Thruway, North of Route 212 and East of the West Boundary of the Town of Saugerties located between Palenville and Zena.

DISTRICT B - MT. MARION ELEMENTARY SCHOOL
This district will encompass General Municipal Election Districts 5 and 10 of the Town of Saugerties and those parts of 3, 6 and 7 of the Town of Woodstock. It is within that geographical area South of Route 212, West of New York State Thruway, (North of Glasco Turnpike), west of Snyder Road and Schoolhouse Road, north of the Southern Boundary of the Town of Saugerties with the exception of that area of the Town of Saugerties located in the Kingston Consolidated School District and East of the School District boundary near the area of Plochmann Lane in the Town of Woodstock.

DISTRICT C - CAHILL ELEMENTARY SCHOOL
This district will encompass General Municipal Election Districts 1, 2, 3, 4, 7 and 14 of the Town of Saugerties and is within that geographical area South of Greene County Line, West of the Hudson River, East of the New York State Thruway and North of the area commonly referred to as Barclay Heights.

DISTRICT D - RICCARDI ELEMENTARY SCHOOL
This district will encompass General Municipal Election Districts 8, 11, 12 (including Mt. Marion Park) and 13 located in the Town of Saugerties and parts of 7, 9 and 12 located in the Town of Ulster. Geographically, it is bounded on the North by the South boundary of Election District 3, on the East by the Hudson River, on the West by the New York State Thruway (north of Glasco Turnpike,) then south of Glasco Turnpike to the east of Snyder Road and School House Road and on the south by the Town of Ulster.

NOTICE IS FURTHER GIVEN that petitions for nominating candidates for the office of member of the Board of Education must be filed with the District Clerk, by 5:00 P.M no later than the thirtieth day preceding the Annual School District Election and Vote (Monday, April 22, 2019), except that petitions will be accepted until 5:00 p.m. on April 23, 2019, in the form and manner prescribed by Section 2018 of the Education Law. Such petitions must be signed by at least 25 qualified voters of the District, must state the name and residence address of the candidate and the name and residence of each signer. Petition forms may be picked up at the office of the District Clerk during regular business hours, except Saturday, Sunday and holidays.
NOTICE IS FURTHER GIVEN that a copy of the statement of the amount of money which will be required for School District purposes during the 2019-20 school year (the Budget), as prepared by the Board of Education, may be obtained on the district's website, and by any resident of the District during business hours, beginning May 7, 2019, except Saturday, Sunday or holidays, at each of the following schoolhouses and the Administration Building, between 9:00 A.M. and 4:00 P.M.:

Saugerties Junior-Senior High School,
Washington Avenue Extension

Grant D. Morse Elementary School, Blue Mountain

Riccardi Elementary School, Glasco

Cahill Elementary School, Main Street and Washington Avenue

Mt. Marion Elementary School, Mt. Marion

NOTICE IS FURTHER GIVEN that applications for absentee ballots may be obtained at the Office of the Clerk of the District, Saugerties Junior-Senior High School Superintendent's Office in the Hildebrandt Building (directly behind the high school), Washington Avenue Extension. Applications for absentee ballots must be received by the District Clerk at least seven (7) days prior to the Annual School District Election and Vote (by May 14, 2019) if the ballot is to be mailed, or the day before the Annual School District Election and Vote (May 20, 2019) if the ballot will be picked up personally by the voter. All qualified voters who meet the criteria for "permanently disabled" and are so certified by the Ulster County Board of Elections will receive absentee ballots by mail. Absentee ballots must be received in the Office of the District Clerk not later than 5:00 P.M. on the day of the Annual School District Election and Vote. A list of all persons to whom absentee ballots have been issued will be available for inspection to qualified voters of the District at the Office of the District Clerk on each of the five days prior to the Annual School District Election and Vote, except Sundays, during regular office hours, 9:00 AM to 4:30 PM on weekdays, and between 8:30 A.M. and 12:30 P.M. on Saturday, until the day of the Annual School District Election and Vote. Any qualified voter may file a written challenge of the qualifications of any person whose name appears on such list stating the reasons for the challenge.
Science Lab Initiative II (SLI2)
Project logistics and proposal guidelines
Highland Central School District
Saugerties Central School District

DUE APRIL 1, 2019

Project logistics
The Science Lab Initiative II is a joint effort of New York State Assemblmembver Kevin Cahill (103rd district) and The Benjamin Center at SUNY New Paltz. The Benjamin Center will coordinate this effort and be the liaison to all school districts. Plans for science labs will be solicited from each district; proposal guidelines are included. Once a district’s plan is developed, it will be submitted to the SLI Advisory Board for approval. Revision may be required. Projects will go forward only when they receive approval.

Program teams, comprised of select SUNY New Paltz faculty, Ulster BOCES staff, and New York State Master Teachers, and coordinated by The Benjamin Center, will be available to assist with the development and implementation of the plans, including curriculum writing, professional development, and presenting model lessons. These teams, assembled by the Benjamin Center with specific regard to each district's plan, will be made available upon request and without cost to school districts.

Important things to remember:
- Robin Jacobowitz is the primary contact for this project. She can be reached at jacobowr@newpaltz.edu, 845-257-3228.
- The Benjamin Center will be responsible for purchasing all equipment in support of this initiative and coordinating the delivery of the equipment to school districts.
- Equipment will be the property of SUNY New Paltz, but will be housed at the school districts.
- Boards of Education will need to pass a resolution accepting the donation for the SLI2 and acknowledging that the equipment is the property of SUNY New Paltz. Contracts detailing responsibilities for maintenance and disposal of equipment will also need to be signed. Templates for both will be sent directly to school districts.
- Staff from The Benjamin Center will conduct an annual inventory of the equipment at each SLI site.
SLI2
Highland Central School District
Saugerties Central School District

Proposal Guidelines
DUE APRIL 1, 2019

District: ____________________________

Contact person: ______________________

1. Provide an overview of the lab you propose to develop with equipment purchased through the SLI.
   - Where will the lab be housed? Which grade levels will the lab serve?
   - How will SLI2 resources be used to support science content areas (physical sciences, life sciences, physical and space sciences, etc.), disciplinary core ideas, and science and engineering practices within the New York State Science Learning Standards?
   - Will the lab be available during after school hours? If so, please describe the after school programming, including which students will have access to these programs.

2. Describe how the proposed lab furthers educational goals for STEM in your district.

3. Please identify potential professional development/support needs you anticipate in connection with this project.

4. Please specify which package you would like to purchase for your school district.
   - Package 1: MakerBot Replicator+ 3D printer (5 printers)
   - Package 2: Troxell Avantis Education Virtual Reality, class set (5 class sets)
   - Package 3: Robot Arm Mover4 Starter Set – Robotshop (2 starter sets), ArcBotics Hexy the Hexapod (25 robots)
   - Package 4: MakerBot Replicator+ 3D printer (2 printers) and Troxell Avantis Education Virtual Reality, class set (3 class sets)
   - Package 5: MakerBot Replicator+ 3D printer (2 printers), Robot Arm Mover4 Starter Set – Robotshop (1 starter set), and ArcBotics Hexy the Hexapod (20 robots)
   - Package 6: Troxell Avantis Education Virtual Reality, class set (3 class sets), Robot Arm Mover4 Starter Set – Robotshop (1 starter set), ArcBotics Hexy the Hexapod (10 robots)